

I am writing this reference at the request of John Outasp who is applying for the position of tour guide this summer at Read Outdoor Adventure Odysseys.

I have known John for two years in my capacity as a Professor in the Outdoors Adventure Skills Program at Fleming College. John took a number of courses from me (specify actual course names) and earned superior grades in these classes. Based on John's grades, attendance and class participation, I would rate his academic performance in my class as superior.

John has a number of strengths to offer an employer. John is always interested in supporting others. For example, this year when we worked on a field trip to Haliburton, John was helpful to me in collecting and organizing the equipment required for this trip.

I high highly recommend John Outasp. If his performance in my class is any indication of how he would perform in your position, John will be a positive addition to your organization. If you should ever need any additional information you can feel free to contact me at 555-5555 or by email at email@email.com anytime.